

#### AN EQUAL OPPORTUNITY EMPLOYER

# Job Description: Stop Loss Marketing Analyst

# **Job Summary**

Primary role is to obtain competitive health benefits plan stop loss quotes and prepare proposals for client renewals and prospects in order to retain existing business and win new clients.

## **Supervisory Responsibilities**

None

#### **Reporting Structure**

Reports to the President

#### **Job Logistics**

Hybrid

## **Duties/Responsibilities**

- Analyze client and prospect claims data and client's benefit plan objectives.
- Leverage 90 Degree Benefits and industry best practices to prepare request for quotes that generate winning quotes from stop loss carriers.
- Analyze the quotes received from stop loss carriers and negotiate rates as needed to support the sales and account management teams in closing renewals and winning new business.
- Perform financial analysis, including benefits cost projections, and plan design alternatives that demonstrate value to clients and prospects.
- · Work independently and make sound decisions.
- Prepare financial reporting packages including claims reports, census data, and other miscellaneous information.
- Update CRM systems for renewal and prospect tracking.
- Provide timely, courteous, and accurate responses to all inquiries, conduct research when necessary and communicate results.
- Process all necessary paperwork by adhering to the department workflow and procedures.
- Analyze claims utilization and recommend changes to benefits plan design to improve plan performance while meeting client benefits plan objectives.
- Prepare and analyze claims experience reports.
- Identify alternative strategies and cost reduction opportunities.
- Develop and maintain excellent carrier relationships.
- Review and validate carrier renewal rating illustration.
- Prepare post renewal items to carriers (final census, final aggregate reports and final specific reports).
- Report generation and analysis utilizing company tools.
- Keep current on industry and new product information, legislation, technology, and trends



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SUMMARY OF QUALIFICATIONS	Required	Preferred
Education		
High School Diploma or equivalent	Х	
Bachelor's degree in business related field		Х
CT Individual Producer License -current or obtain within 6 months of start date	Х	
Continued independent professional learning	Х	
Experience and Skills (list specific skills and years of experience if applicable)		
Minimum 5 years group health insurance experience	Х	
Prior Medical and Pharmacy claims experience		Х
Experience exercising critical, independent, judgment and decision making to reach solution-based outcomes	Х	
Experience with self funding and stop loss policies		X
Proficient in Microsoft Office, specifically Outlook, Word and Excel	Χ	
SUMMARY OF QUALIFICATIONS	Required	Preferred
Experience communicating information both orally and written to internal and external customers of all professional levels	X	
Experience meeting multiple tight deadlines	Χ	
Physical Requirements		
Ability to lift 30 pounds	Х	
Ability to sit for multiple hours		Х

Submit Resume to: Anne Jacobs — <u>Anne.Jacobs@90DegreeBenefits.com</u>